

Appendix A References

Section I Required Publications

AMDF

Army Master Data File (Cited in paras 2-6, 2-13, 2-36, 3-8, 4-1, 4-7, 5-1, 8-1, 8-5, 8-9, 9-14 and 12-27 and app L.)

AR 25-1

The Army Information Resources Management Program. (Cited in para 4-39.)

AR 30-18

Army Troop Issue Subsistence Activity Operating Policies. (Cited in paras 1-2 and 7-4.)

AR 37-103

Disbursing Operations for Finance and Accounting Offices. (Cited in para 10-14.)

AR 190-11

Physical Security of Arms, Ammunition and Explosives. (Cited in paras 7-7, 9-10, 11-4, 11-9, 11-10, 11-17, 11-20, and 11-21.)

AR 335-15

Management Information Control System. (Cited in para 1-8.)

AR 380-19

Information Systems Security. (Cited in para 4-39.)

AR 385-65

Identification of Inert Ammunition and Ammunition Components. (Cited in para 11-17.)

AR 700-84

Issue and Sale of Personal Clothing. (Cited in paras 1-2, 4-1 and 10-18.)

AR 700-131

Loan and Lease of Army Materiel (Cited in para 5-5.)

AR 700-138

Army Logistics Readiness and Sustainability. (Cited in para 4-7.)

AR 710-2

Inventory Management Supply Policy Below the Wholesale Level. (Cited in paras 2-16, 2-32, 3-21, 4-7, 4-18, 4-19, 4-24, 4-25, 4-39, 5-2, 5-5, 9-1, 9-3, 11-4, 11-5, 12-7, 12-18, 12-25, 12-27, 13-1, and 13-4.)

AR 710-3

Asset and Transaction Reporting System. (Cited in paras 2-34, 4-19, 4-20, 4-28, 10-5 and Appendix L.)

AR 725-50

Requisition, Receipt, and Issue System. (Cited in paras 2-5, 2-19, 3-12, 12-10 and 11-11 and app B and C.)

AR 735-5

Policies and Procedures for Property Accountability. (Cited in paras 1-6, 1-7, 2-34, 2-35, 3-5, 3-7, 3-21, 4-11, 4-17, 4-19, 4-30, 4-36, 5-7, 6-3, 6-4, 7-5, 9-3, 9-4, 9-5, 9-6, 9-7, 9-8, 9-10, 9-12, 15-6, 9-14, 10-1, 10-10, 10-11, 10-13, 10-14, 10-18, 10-20, 11-5 and app L.)

AR 740-26

Physical Inventory Control. (Cited in paras 11-4 and 11-5.)

AR 840-10

Flags, Guidons, Streamers, Tabards, and Automobile and Aircraft Plates. (Cited in paras 4-1 and 4-3.)

DA Pam 600-8

Management and Administrative Procedures. (Cited in paras 4-5 and 10-18.)

DA Pam 710-2-2

Supply Support Activity Supply System: Manual Procedures. (Cited in paras 4-30, 9-2 and 11-20.)

FM 9-38

Conventional Ammunition Unit Operations. (Cited in Appendix L.)

FM 10-69

Petroleum Supply Point Equipment and Operations. (Cited in paras 12-21 and 12-29.)

SB 700-20

Army Adopted/Other Items Selected for Authorization/List of Reportable Items (S&I, USAMC Catalog Data Activity, ATTN: AM. (Cited in paras 3-21, 4-7, 4-20, 4-21, 4-28 and Fig 4-3.)

TM 9-1300-206

Ammunition and Explosives Standards. (Cited in paras 11-4, 11-5, 11-10 and Appendix L.)

TM 10-8400-201-23

Unit and Direct Support Maintenance Manual for General Repair Procedures for Clothing. (Cited in para 10-4.)

CTA 50-900

Clothing and Individual Equipment. (Cited in paras 4-1, 4-22, 4-23, 7-5, 10-2, 10-3, 10-6, 10-7, 10-9 and 10-21.)

CTA 50-909

Field and Garrison Furnishings and Equipment. (Cited in paras 4-1, 4-3, 4-41, 7-7 and 11-5.)

CTA 50-970

Expendable/Durable Items (Except: Medical, Class V, Repair Parts and Heraldic Items). (Cited in paras 4-22, 4-23 and 10-2 and app I.)

Section II Related Publications

AR 1-100

Gifts and Donations.

AR 5-13

Training Ammunition Management System.

AR 11-27

Army Energy Program.

AR 15-6

Procedures for Investigating Officers and Boards of Officers.

AR 25-400-2

The Modern Army Recordkeeping System (MARKS).

AR 30-1

The Army Food Service Program.

AR 40-2

Army Medical Treatment Facilities: General Administration.

AR 40-61

Medical Logistics Policies and Procedures.

AR 50-5-1

(C) Nuclear Weapon Security.

AR 55-29

Military Convoy Operations in Conus.

AR 55-355

Defense Traffic Management Regulation; {NAVSUPINST 4600.70; AFR 75-2; MCO P4600.14b; DLAR 4500.3}

AR 190-40

Serious Incident Report

AR 190-51

Security of Unclassified Army Property (Sensitive and Nonsensitive)

AR 200-1

Environmental Protection and Enhancement

AR 215-5

Nonappropriated Fund Accounting Policy and Reporting Procedures

AR 220-10

Preparation for Oversea Movement of Units (POM)

AR 290-5

Army National Cemeteries

AR 350-38

Training Device Policies and Management

AR 360-81

Command Information Program

AR 380-40

(O) Policy for Safeguarding and Controlling Communications Security (COMSEC) Material (U).

AR 700-141

Hazardous Material Information System (HMIS) (RCS DD-FM&P(A,Q,&AR) 1486).

AR 735-11-1

Uniform Settlement of Military Freight Loss and Damage Claims.

AR 870-15

Army Art Collection Program.

AR 870-20

Museums and Historical Artifacts.

DA Pam 25-30

Consolidated Index of Army Publications and Blank Forms

DA Pam 25-380-2

Security Procedures for Controlled Cryptographic Items

DA Pam 350-38

Standards in Weapons Training.

DA Pam 350-39

Standards in Weapons Training (Special Operations Forces)

DA Pam 738-750

Functional Users Manual for the Army Maintenance Management System (TAMMS).

DA Pam 738-751

Functional Users Manual for the Army Maintenance Management System- Aviation (TAMMS-A).

FM 10-18

Petroleum Terminal and Pipeline Operations

TB 380-41

Procedures for Safeguarding, Accounting, and Supply Control of COMSEC Material

TM 38-L32-13-11 Through 13

Functional Users Manual for Direct Support Unit Standard Supply System (DS4) Procedures.

Section III**Prescribed Forms****DA Form 1687**

Notice of Delegation of Authority - Receipt for Supplies. (Prescribed in paras 2-3, 2-32, 2-14, 2-36, 11-9 and 11-21.)

DA Form 2062

Hand Receipt/Annex Number. (Prescribed in paras 3-5, 5-3, 5-7, 6-1, 6-2, 6-3, 6-4, 9-10, 9-14 and 11-5.)

DA Form 2063-R

Prescribed Load List (LRA). (Prescribed in paras 7-3, 7-7, 8-1, 8-6, 8-8 and 8-9.)

DA Form 2064

Document Register for Supply Actions. (Prescribed in paras 2-3, 2-23, 2-36, 8-1, 8-14, 11-10, 11-11, 11-12, 11-21 and 12-20.)

DA Form 2765

Request for Issue or Turn-In. (Prescribed in para 2-7.)

DA Form 2765-1

Request for Issue or Turn-in. (Prescribed in paras 2-7, 2-12, 2-16, 2-24, 2-33, 2-36, 3-3, 3-4, 3-5, 3-6, 3-7, 3-9, -10, 3-11, 3-12, 3-13, 3-14, 3-21, 8-10, 8-13, 13-5, 2-8, 12-10 and 11-11.)

DA Form 3161

Request for Issue or Turn-in. (Prescribed in paras 1-9, 2-7, 2-9, 2-33, 2-36, 3-19, 3-21, 4-27, 2-23, 4-41, 5-3, 5-4, 5-7 and 6-3 and Fig 4-24.)

DA Form 3161-1

Request for Issue and Turn-in (Continuation Sheet). (Prescribed in para 2-9.)

DA Form 3318

Records of Demands - Title Insert. (Prescribed in paras 7-3, 7-7, 8-1, 8-5, 8-6, 8-8, 8-9, 8-18, 8-19 and 8-20.)

DA Form 3328

Property Record. (Prescribed in paras 4-6, 4-7, 4-8, 4-9, 4-10, 4-11, 4-13, 4-19, 4-20, 4-34, 5-2 and 10-20 and Fig 4-5.)

DA Form 3328-1

Serial/Registration Number Record. (Prescribed in paras 4-7, 4-11, 4-13 and Fig 4-8.)

DA Form 3643

Daily Issues of Petroleum Products. (Prescribed in paras 12-15, 12-16, 12-17, 12-18 and Fig 12-4.)

DA Form 3644

Monthly Abstract of Issues of Petroleum Products and Operating Supplies (Ed Oct 70 Will Be Used). (Prescribed in paras 12-15, 12-16, 12-17, 12-18 and Fig 12-4.)

DA Form 3645

Organizational Clothing and Individual Equipment Record. (Prescribed in paras 9-4, 10-5, 10-6, 10-7, 10-8, 10-10, 10-11, 10-13, 10-14, 0-16, 10-18, 10-19 and 10-20.)

DA Form 3645-1

Additional Organizational Clothing and Individual Equipment Record. (Prescribed in paras 10-6 and 10-20.)

DA Form 3749

Equipment Receipt. (Prescribed in paras 5-6 and 5-7.)

DA Form 3857

Commercial Deliveries of Bulk Petroleum Products Checklist. (Prescribed in para 12-6.)

DA Form 4701-R

Request for AVFUELS Identaplates. (Prescribed in para 12-5.)

DA Form 4702-R

Monthly Bulk Petroleum Accounting Summary (LRA). (Prescribed in paras 4-16, 12-19 and Fig 12-6.)

DA Form 4708

Quantity Change for Substitute in Property Book. (Prescribed in paras 4-28 and Fig 4-22.)

DA Form 4949

Administrative Adjustment Report. (Prescribed in paras 2-36, 4-11, 4-14, 4-19 and Figs 4-13 thru 4-20.)

DA Form 5514-R

TAMIS Training Ammunition Forecast Report (LRA). (Prescribed in paras 11-8 and 11-21.)

DA Form 5519-R

Tool Sign Out Log/Register. (Prescribed in para .)

DA Form 5692-R

Ammunition Consumption Certificate (LRA). (Prescribed in paras 11-14 and 11-21.)

DA Form 5830-R

POL Credit Card/AVFUEL Identaplate Control Log (LRA). (Cited in paras 4-30, 12-7, 12-10 and Fig 12-8.)

DA Form 5831-R

Petroleum Product Inventory Control Sheet (LRA). (Prescribed in paras 12-21 and Fig 12-10.)

DA Form 5832-R

Packaged Petroleum, Oils, and Lubricants Submission Log (LRA). (Prescribed in paras 12-27 and Fig 12-12.)

DA Form 5977

Authorization Card. (Prescribed in para 2-32.)

DA Form 5978

Control Sheet. (Prescribed in para 2-32.)

DD Form 1081

Statement of Agent Officer's Account. (Prescribed in para 10-14.)

**Section IV
Referenced Forms****DA Form 137-R**

Installation Clearance Record

DA Form 200

Transmittal Record

DA Form 444

Inventory Adjustment Report (IAR). (Prescribed in paras 9-7 and 9-14.)

DA Form 461-5

Vehicle Classification Inspection

DA Form 581

Request for Issue and Turn-in of Ammunition.

DA Form 581-1

Request for Issue and Turn-in of Ammunition Continuation Sheet.

DA Form 1352

Army Aircraft Inventory, Status and Flying Time

DA Form 1574

Report of Proceedings By Investigating Officer/Board of Officers

DA Form 1804

Petroleum Sample

DA Form 2203-R

Demolition Reconnaissance Record (LRA)

DA Form 2406

Materiel Condition Status Report

DA Form 2407

Maintenance Request

DA Form 2408-9

Equipment Control Record

DA Form 2632

Miscellaneous Code Layout for Key Punching

DA Form 3020-R

Magazine Data Card (LRA)

DA Form 3078

Personal Clothing Request

DA Form 3151-R

Ammunition Stores Slip (LRA)

DA Form 3853-1

Innage Gage Sheet (Using Innage Tape and Bob)

DA Form 4697

Department of the Army Report of Survey

DA Form 5203

DODIC Master/Lot Locator Record

DA Form 5204

Serial Number Record)

DA Form 5515

Training Ammunition Control Document

DA Form 5515-1

Training Ammunition Control Document (Continuation Sheet)

DA Form 5811-R

Certificate-Lost or Damaged Class 5 Ammunitions Items (LRA).

DD Form 250

Materiel Inspection and Receiving Report

DD Form 362

Statement of Charges/Cash Collection Voucher

DD Form 626

Motor Vehicle Inspection (Transporting Hazardous Material)

DD Form 836

Shipping Paper and Emergency Response Information for Hazardous Materials Transported by Government Vehicles.

DD Form 1348

DOD Single Line Item Requisition System Document (Manual)

DD Form 1348-M

DOD Single Line Item Requisition Document (Mechanical)

DD Form 1348-6

DOD Single Line Item Requisition System Document (Manual Long-form)

DD Form 1896

Jet Fuel Identaplate (S&I DARCOM)

DD Form 1897

Avgas Identaplate (S&I DARCOM)

DD Form 1898

Avfuels Into-plane Contract Sales Slip

SF Form 44

U.S. Government Purchase Orders Invoice Voucher

SF Form 149

U.S. Government National Credit Card

SF Form 153

COMSEC Material Report

SF Form 368

Product Quality Deficiency Report

**Appendix B
Advice Codes****B-1.** Advice codes are entered by the requesting unit in block 22, card columns 65 and 66, of a request for issue to provide instructions considered essential to supply action.**B-2.** The following advice codes in table B-1 may be applied in submission of customer requests.**Table B-1
Advice Codes for Customer Requests**

Code	Explanation
1C	Fill as requested, substitute, or reject if requested item and/or acceptable substitute are not available to meet SDD or RDD. Do not pass to a higher source of supply.
1J	Fill as requested or reject if requested item is not available to meet SDD/RDD. Do not substitute, do not pass to a higher source of supply.
2A	Item is not locally obtainable through manufacture, fabrication, procurement, or authorized cannibalization.
2B	Requested item only will suffice. Do not substitute or interchange.
2C	Do not back order. Reject unfilled quantity not available to meet the SDD or RDD. Suitable substitute acceptable.

**Table B-1
Advice Codes for Customer Requests—Continued**

Code	Explanation
2D	Furnish exact quantity requested (such as, do not adjust to unit pack quantity).
2E	Free issue. Stock lists or other publications offer this without reimbursement.
2F	Item known to be coded obsolete but still required for immediate consumption.
2G	Multiple use: (1) Ship new stocks or stocks having new appearance. (2) Strategic mission requires latest model and configuration (for electronic tubes). (3) Strategic mission requires newest stock only (for photographic film or for aerial requirements for ammunition devices or cartridges). (4) Expected usage requires latest expiration dates only (for biologicals).
2H	Special textile requirement for use in air operations where personnel safety. Do not substitute or back order any unfilled quantities.
2L	The quantity shown in the quantity field exceeds normal demand; however, this is a confirmed valid requirement.
2N	Items required in one continuous length as expressed in block 8 (cc 25-29), and notifications 23-24.
2T	Deliver to the ultimate consignee by the SDD or RDD entered hereon or cancel requirement.

**Appendix C
Status/Rejection Codes (AR 725-50)****C-1.** Status/rejection codes are used to provide supply or rejection information to the requester. The codes are in card columns (cc) 65 and 66 of supply status cards. Items rejected, if still required, will be requested using new document numbers. Make sure the reason for previous rejection has been corrected.**C-2.** Explanations for supply status and rejection codes are not exactly as they appear in AR 725-50. The explanation has been modified so as to apply to the requester. Not all codes are listed. Codes that do not apply to the requester have been omitted.**Table C-1
TRC Codes and explanations**

Code	Explanation
A1	Sensitive/Controlled, are retained/reserved pending receipt of release instructions from the Fielding Command. (For use in Total Package Fielding (TPF)). Quantity field reflects availability of assets which are on/hand and or in/transit are equal to or greater than the DA approved TAADS authorization for LIN requested, or no TAADS authorization exists.
A3	Rejected. Existing backorder. Partial or total quantity requested is on backorder with commodity manager under different document number. Quantity field shows amount rejected. Requisitioner should review his/her due in status file.
A4	Rejected. Excessive quantity. Quantity requested exceeds authorized shortage in current REQ-VAL. Quantity field shows amount rejected.