

Appendix E

Motor Vehicle Operator Driver Training Course

E-1. Study materials

FM 21-305 (wheeled vehicles), TC 21-306 (tracked vehicles) and training circulars (TCs) referenced in paragraph 4-2c may be used to supplement qualification and sustainment training. These TCs are generic to all MOSs and contain risk assessment matrices, lesson outlines, sample training schedules and training area designs, paper copies of transparencies, written and hands-on performance tests, and a listing of associated video programs.

E-2. Trainee prerequisites

- a. Possession of a valid State driver's license (if required by AR 611-201).
- b. Physical evaluation in accordance with appendix D of this regulation.
- c. Possession of a valid OF 346 (Learner Permit).

E-3. Program of instruction

- a. Unit A—Introduction, organization of course, and materials review.
- b. Unit B—Driver responsibilities and Government liability.
- c. Unit C—State, local, host nation, and post traffic regulations and laws.
- d. Unit D—Use of Army publications and blank forms (to include DD Form 1970 (Motor Equipment Utilization Record), DA Form 2404 (Equipment Inspection and Maintenance Worksheet), DA Form 2408-14 (Uncorrected Fault Record), DD Form 518 (Accident Identification Card), and SF 91 (Operator Report on Motor Vehicle Accidents)).
- e. Unit E—Vehicle inspection; Preventive Maintenance Checks and Services (PMCS).
- f. Unit F—Accident avoidance.
- g. Unit G—Driver energy and environmental considerations.
- h. Unit H—Introduction to specific vehicles.
- i. Unit I—Military convoy operations, including night driving.
- j. Unit J—Off-road operations.
- k. Unit K—Self-recovery methods.
- l. Unit L—Vehicle driver performance evaluation.
- m. Unit M—Response to emergency situations; vehicle malfunctions.
- n. Unit N—Driving range as set up by local commands.
- o. Unit O—Written examination (vehicle specific).
- p. Unit P—PMCS test.
- q. Unit Q—Road test (after completion of training).

Appendix F

Evaluation for selecting instructors and examiners

F-1. Criteria

Well qualified, high-quality instructors and examiners are important to maintaining safe and effective driver training and testing programs. Commanders who select and appoint driver instructors and examiners should consider a number of factors to obtain the best qualified personnel. These include technical knowledge, experience, and character. In these areas, it is valuable to assign a degree of fitness. Do this by rating an individual's desirable attributes on a scale of 1 to 5, rather than rating "yes" or "no."

F-2. Driver permit (OF 346)

As stated in chapter 4, one of the prerequisites for any driver instructor or examiner is possessing a license for the vehicle or equipment on which he or she will train or test. However, it is also worthwhile for the commander to consider other types of equipment on which the individual is licensed, and whether the individual is an "ARMY EXPERT" driver.

F-3. Education and experience

Evaluation of an individual's education and experience as both a driver and maintenance technician and as an instructor or examiner may be helpful in predicting success as an instructor or examiner. Written and oral comprehension and communication skills are important in developing lesson plans and examinations and presenting training and instructions. Some factors to consider are—

- a. High school diploma

- b. College credits or degree
- c. Motor vehicle operation experience
- d. Maintenance experience
- e. Supervisory or teaching experience, especially in vehicle operation or maintenance.
- f. Completion of a formal instructor training course.

F-4. Technical knowledge

All instructor and examiner candidates must be licensed on their respective vehicles or equipment and may also be skilled noncommissioned officers. The commander should in addition evaluate the technical competence of each candidate. One way to perform this evaluation is by administering an objective written, and possibly also a performance, test. A score of 80 or above should be a minimum requirement for selection.

F-5. Aptitude

Commanders should consider above average scores in appropriate aptitude areas based on the Army classification battery (that is, GT score of 100 or above).

F-6. Personality

Consider any pertinent character and personality traits which may influence a candidate's communication ability, trustworthiness, leadership ability, and similar attributes. Important traits to consider are—

- a. Military appearance and bearing
- b. Clear and coherent speech
- c. Dependability
- d. Leadership qualities
- e. Enthusiasm
- f. Emotional stability
- g. Ability to work with others
- h. Ability to present technical information clearly and simply
- i. Ambition and imagination, the drive and ability to improve continually in a task.

Appendix G

Driver's Performance Test (Road Test)

G-1. Test requirements

a. The test specified in this appendix is to be given according to the principles of test administration set forth in AR 611-5. In addition, the specific directions for this test are to be followed without deviation. No omissions or changes in the wording of these directions are permitted.

b. The purpose of the road test is to evaluate the driver's ability to drive safely in most on-the-road situations. It serves as the basis for issuing an operator's permit and provides instructional reinforcement and counseling. Driving weaknesses that surface as a result of the test should be called to the attention of the examinee so that specific steps can be taken to eliminate these weaknesses.

c. Final evaluations will be recorded on DA Form 348. Once this transfer of information has been accomplished, the completed DA Form 6125-R will be destroyed.

d. The examiner will be a thoroughly qualified operator of the vehicle in which the testing takes place. Furthermore, he or she will be familiar with the road test route and the testing procedures, as set forth in this regulation. Before administering the test to any examinees, the examiner must practice administering the test to a regular licensed driver qualified on that type vehicle. This practice administration will help him or her become acquainted with the test route and testing procedures.

e. The road test will consist of three scored phases; the preventive maintenance checks and services test, the vehicle control test, and the on-the-road driving test. The driver will be tested on these phases in the order listed, and will not move on to the next phase until successfully testing on the previous phase. If the driver fails any phase of the test, the entire road test will be terminated at that point, and the examiner will annotate the DA Form 6125-R and conduct an after-action review with the driver. This procedure will help to ensure that only safe and proficient drivers get behind the wheel of a vehicle to drive.

G-2. Setting up the road test

For the road test the driver drives a predetermined route. To set up the test, plan the route to be used. It may be necessary to develop different routes to accommodate the various types of vehicles or varied conditions desired. However, once a route is established (in a given locality) it should be used for all examinees who are to be tested in